

***Minutes of a meeting of Cradley Parish Council held on
Tuesday 11th July 2017 in Cradley Village Hall commencing at 7.30pm***

Present - Cllrs. G. Fielding (GF - in the Chair), D. Scully (DS) A. Carver (AC) W. Harries (WH) F. Beard (FB) A. Scarsbrook (AS) C. Lambert (CL) B. Herriot (BH) T. Lloyd Jones (TLJ) and A. Eldridge (AE - who arrived at 8.30pm for personal reasons).

Also in attendance were several members of the public and the Clerk. County Councillor P. Morgan also attended the meeting arriving at approximately 8.45pm as had previously been advised and agreed.

An apology for inability to attend the meeting was received and approved from S. Davies.

Declarations of Interest in items on the Agenda - none received or declared.

Minutes - The Minutes of the meeting held on 6th June 2017 were taken as read, confirmed and signed by the Chairman.

Guest Speaker - Attending the meeting was Simon Hobbs (Senior Accident Investigation Engineer) who advised of the process following accidents on the A4103 and that data held backed up to 1979 under Section 39 of the Road Traffic Act. Following accidents at the junction of the A4103/B4220, this junction is now classed as an "accident cluster site" although funding for improvements was restrictive and proposal drawings were handed round and discussed. Following discussion he advised estimated "build" time would probably be five to six weeks with anticipated start date around January-March 2018. Councillors appeared happy with the proposals and Simon Hobbs suggested a letter to himself and Ward member Patricia Morgan would help to process the matter forward.

The Chairman closed the meeting to allow public participation

Open Session -

- 1) Dr Ivan Smart expressed his thanks to Cllr. Tanya Lloyd Jones and other members of the NDP team for an excellent compilation of the Neighbourhood Plan for the Parish and hoped that the Parish Council will be well supported.
- 2) Graham Davies from Overhill Cottage and Mark Higgins from Little Halesend commented on the planning application for a stable development at the Halesend with major concerns over the stability of the bank which supports the footpath in the area and advised that top soil has been taken away during the excavation. Concerns were also raised concerning both surface and foul water discharges from the development.
- 3) It was noted that Cllr. P. Morgan hoped to attend the meeting a little later.

The Chairman re-opened the Council meeting.

July 2017/28

Planning - The following planning applications had been received for consideration -

- a) No. 171857 - The Halesend - proposed new stables and associated landscaping - “the Council raised objections as they are not convinced that the latest proposals will satisfy the requirements of CNDP5 with regard to visual impact. We have major concerns over the stability of the bank and the time lapse for planting. Water discharge is also a major concern. Some screening from the front should also be a requirement closer to the stable block to protect the views in the AONB if permission is granted. If planning permission is not given, the stability of the bank requires inspection as top soil has been taken away during the excavation work”.
- b) No. 171760 - 2 Vinesend Lane, Cradley - drop kerb to provide access to park two cars - no objections raised.
- c) No. 171882 - 2 Old School Close, Cradley - proposed yew tree to be reduced in height to approximately 3m and shaped back to a simple frame work to allow regeneration. The tree is in a very poor state with a lot of dead wood. There is reasonable epicormic growth around 3m height which should form the basis of a new crown -no objections raised.

It was noted that an Appeal had been lodged for Church Stile Farm and was due for hearing on 4th August 2017. Mr. Richard Stoddard, in attendance, advised that there had been no changes to the original planning application.

Matters for consideration -

- 1) Appointment of Parish Council representative to Cradley Village Hall Committee - with unanimous approval Cllr. Anne Carver was appointed as the Parish Council representative.
- 2) CP Council communications - draft proposals had been submitted to all drawn up by the Risk Management Working Party about the future website of the Parish Council now that Ken Nason was no longer a Councillor. TLJ was of the opinion that Ken Nason should be given the opportunity to address the brief along with other suppliers for comparison and once all Quotations were to hand, then a decision should be made. The proposal by the Risk Management Group had included a draft Tender for the work which would be used adding additional items as deemed necessary including ultimate ownership of domain name in the name of Cradley & Storrige Parish Council. It was generally felt that to allow sufficient time it would be impossible for a decision to be reached for discussion at the August meeting and might well have to go forward to a future meeting.
On a vote of nine in favour with two abstentions it was agreed not to accept the Eyelid Quotation until further Quotations had been received and considered. DS and AS agreed to draw up the revised Tender and proceed to obtain Quotations.
- 3) CPC Clock maintenance - The Clerk was to advise Cradley PCC of the ivy growing around the Parish clock and urge them to get this removed before the clock was rendered inactive and stop. It was noted the clock face does not appear to be in good condition.

July 2015/29

- 4) Memorial Bench - Following an e-mail from Chris Lowder the Clerk was to reply asking "Vince" to clean repair and treat the bench taking up his kind and generous offer to do the work on a free of charge basis.
- 5) Website - see item 2 above.

Financial - the Clerk advised the following Accounts were due for payment and the relative Invoices were checked by the Vice Chairman -

• Inland Revenue, PAYE	£152.40.
• Cradley Village Hall, hire fees	£28.00.
• Cradley Village Hall, NDP printing	£338.75.
• County Building Supplies, lengthsman	£28.92 ex vat.
• Chairman, parish meeting refreshments	£24.18.
• Friends of Cradley, SDG donation	£100.00.
• 1 st Cradley Scout Group, SDG donation	£100.00.
• Cradley Beavers, SDG donation	£53.00.
• Lengthsman & P3 - June	£669.75.
• Viking Direct, toner, envelopes & labels	£91.95 ex vat.
• K. Nason, NDP related expenses	£220.43.
• Clerk (including computer resolutions) Apr/11 July	£306.32.

On a proposal by GT seconded by CL and carried these Accounts were approved for payment and cheques signed.

Reports from Committees and working parties -

- a) Footpaths wildlife & environmental - nothing to report.
- b) Lengthsman/P3 - report submitted to all Councillors prior to meeting.
- c) Highway issues - junction at A4103 as per Simon Hobbs attendance. Pound Bridge completed apart from painting of the safety railings.
- d) Risk Management Group - nothing to report other than for allocated jobs to members of the Group tasked with reviewing the Council's codes, orders etc.
 - (1) BH Standing Orders.
 - (2) GF Financial Regulations
 - (3) DS Code of Conduct and
 - (4) AS Risk Management schedule.
- e) Recreation Group - update on Buryfields raw sewage problem now sorted satisfactorily.

Chapel Lane Recreation area - Report sent to all Councillors with regard to the mini football pitch with costings and following discussion and a proposal by GT it was unanimously approved that the Council go ahead with Phase 1 of the project towards the end of August early September at a cost of £2,627 exclusive of VAT.
- f) NDP - Referendum on Thursday 13th July 2017 in both Cradley and Storridge Village Halls to see what the Parish has decided.
- g) Small Donations Group -DS advised no further applications received to date.
- h) Resilience Group - BH advised nothing further to report.

July 2017/30

Literature & Correspondence received -

- Local Council Review, Clerks & Councils Direct and The Clerk magazines.
- Confirmation of renewal regarding DATA protection registration.
- Summary of NDP Policies and notice of referendum.
- No reply from letter sent to Cradley Surgery regarding funds raised for second defibrillator.
- Letter of thanks from Paul Esrich of the AONB for PC donation of £100.
- E-mail from Enforcement Officer advising that the height of the building at Queenswood was below the approved height, update on Crumpton Hill Road issues and that he was inspecting the building site at Mirrorbrook and would report back to us.
- Advice on various training opportunities remaining for July.
- E-mail from Seonaid Dawn Barber regarding traffic issues - reply sent by Chairman.

Report by County Councillor Patricia Morgan who arrived at the meeting at approximately 9pm -

- She confirmed she would speak with Simon Hobbs regarding improvements on the A4103 and urged the Parish Council to write to both Simon and herself supporting the proposals put forward.
- Nothing further to report regarding development at Pixiefield and she agreed to check time scale for work on site to commence.
- Budget details included £5m. to be saved next year and £5m the following year.
- No figures available regarding Herefordshire County Council farm sales.

Newsletter items to include advice received from Simon Hobbs regarding proposed road improvements at Stoney Cross, appointment of AC as Cradley Village Hall representative, obtaining Quotation regarding the future running of Cradley Parish Council website; work at Pound Bridge completed, drainage work to proceed on Chapel Lane football pitch which will then be re-seeded and the NDP Referendum taking place on 13th July.

Items for future Agendas - arrange Finance Committee meeting and the Internal Auditor, Terry Robshaw, will let the Council have the figures for their next meeting and produce guidelines for the Precept.

The Clerk advised she would be unable to deal with immediate responses to planning applications after the next meeting on the 8th August as she had a Hospital appointment early on 9th August 2017 in Hereford.

There being no further business, the Chairman declared the meeting closed at approximately 10pm.

Signed.....Chairman.

Dated.....

DRAFT