

## **Cradley and Storrige Parish Council : SMALL DONATION GROUP**

Minutes of meeting 26<sup>th</sup> July 2016, Sorridge village Hall

In attendance: Derek Scully (DS), Cheryl Smith (CS), Ivan Smart (IS)

1. The Chair signed the minutes of the previous meeting on 29<sup>th</sup> June 2016 as a true and accurate record of what then and there took place.
2. There were no actions of matters not covered elsewhere in the agenda
3. DS reported that all documentation had now been forwarded to the Parish Clerk. Circulated to the Parish Council at the Parish council meeting in July. No material comments (other than those at 3.1 & 3.2 below) had been received and the documents accepted by all.
  - 3.1 The Parish Council had suggested that the limit of £100 could be raised. However, after discussion, the group decided to leave for now the £100 limit, until a judgment could be made following the schemes launch and initial applications had been processed.
  - 3.2 The Parish council confirmed the ring fenced 'pot' of £1,000 for the scheme, however no specific time limits were agreed, but it was generally accepted that this should be for a 12-month period
4. Prior to official launch the following actions were needed:
  - 4.1 DS to check with parish Clerk if work to date consitiutes general PC approval to launch \*
  - 4.2 DS to check with Ken Neason on putting the sceme documents & application form would be available on the website
  - 4.3 DS to give 'heads up' for the PC Facebook page
  - 4.4 A draft 'flyer to be produced for the parish notice boards – IS – for approval by the group prior to use.
5. There being no other business the meeting was closed

Signed.....

Date.....