

Cradley Parish Council
Planning for Emergencies
Working Group Meeting – 20 July 2016
Minutes

Attendees:

Bruce Herriot (BH)
Cheryl Lambert (CL)
Anne Scarsbrook (AS)
Derek Scully (DS)
Sam Roffe (SR)

The team met at The Coach House, Cradley, to discuss progress and agree actions.
Next meeting date was confirmed as 7.30pm, Wednesday 14th September at The Coach House.

1. Terms of Reference

The group was pleased these have been approved by the Parish Council.
SR to email to Ken Nason for publication on PC website.

2. News article agreed

SR to email to Wynne Harries for inclusion in September edition of Village Newsletter.
SR to draft Facebook updates.

3. Drafting the new plan

The team agreed that updated information relating to the StorrIDGE Village Hall rest centre and communication with the police could be inserted into the new plan. The team then agreed a list of tasks and actions that would take place during a flooding emergency. It was agreed that this list will form the basis of actions for all emergencies. Work to adapt the list for other emergencies will take place at the next meeting.
SR to circulate the task list.
BH to begin completing relevant sections of the new plan.

4. Rest Centres

Contact details for the StorrIDGE Village Hall have been updated by Derek Scully.
AS has approached the British Legion who would like to be involved in the plan – but as a local rather than county-wide facility. The idea of an Emergency Plan will be put before the Social Club.
SR & BH confirmed they had visited the Head Teacher of Cradley School who was happy for Herefordshire County Council to consider the school as an official rest centre.
DS to add mobile numbers to StorrIDGE Village Hall contact list.
AS to continue briefing the British Legion.
SR to liaise with Herefordshire County Council & Cradley School

5. Support for local businesses

The group agreed that the final plan and key contact numbers would be shared with local

businesses.

DS to visit the New Inn's new tenant to offer support and offer advice about the pub's potential role during emergencies.

6. Feedback from County Good Neighbours initiative

AS confirmed that this positive new county-wide initiative organises volunteers to safely support vulnerable people in their local communities (*website please Anne*). The group agreed that this would be further investigated once their emergency plan work was complete.

7. AOB

AS to discuss the role of the surgery and the request for an additional 'public' defibrillator with Ann Carver/the PPG.

CL to complete her research into sandbags and salt

SR still to discuss a telephone-based Emergency update system with Ken Nason

20/7/2016