

Minutes of a meeting of Cradley Parish Council held on Tuesday 12<sup>th</sup> July 2016  
in Cradley Village Hall commencing at 7.30pm following a meeting of the Planning Committee.

Present - Cllrs. C. Lowder (Chair) K. Nason (KN) D. Scully (DS) B. Herriot (BH) A. Carver (AC) G. Thomas (GT) F. Beard (FB) A. Scarsbrook (AS) T.Lloyd- Jones (TLJ) G. Fielding (GF) W.Harries (WH) and C. Lambert (CL) .

Also present were several members of the public and the Clerk.

Apologies for inability to attend the meeting had been received and were approved from A. Eldridge, S. Davies, S. Roffe and County Councillor P. Morgan.

Declarations of Interest -

- 1) The Chairman and KN declared a personal interest in the payment to Cradley Village Hall and signed the declarations register.
- 2) WH declared a personal interest in the planning application for development on land at the rear of Butterfields, Bosbury Road and signed the declarations register.

Minutes - The Minutes of the meeting held on 14<sup>th</sup> June 2016 were taken as read, confirmed and signed by the Chairman subject to one minor amendment.

Planning applications - the Chairman reported the following applications had been discussed prior to the full Council meeting -

- a) No. 161854 - Oast End, Upper Barrow, Suckley - proposed conservatory extension - ***no objections raised.***
- b) No. 161944 - land to rear of Butterfields, Bosbury Road - removal of derelict sheds, animal pens and caravan and construction of detached dwelling - ***The Parish Council object to this application in that it is outside the historic settlement boundary and that it is an inappropriate area as defined by the PC's landscape assessment and is in direct contravention of the Parish Neighbourhood Planning policies now approaching Reg 16. The proposed access is insufficient to accommodate vehicular access and the designated right of way and we are concerned that if granted, this would lead to extended development into open countryside in this area.***

Update on outstanding matters -

- 1) **Acquisition of telephone kiosk** - BH confirmed ownership of telephone kiosk had been ascertained and was that this was a listed kiosk and that change of use to house the defibrillator had been obtained. To enable matters to proceed BH kindly offered to pay for the necessary equipment, to be reimbursed at the August PC meeting. A quote for electrical work was to be obtained. The Chairman expressed a vote of thanks to BH for all his work.
- 2) **Pound Bridge** - GF advised nothing further to report.
- 3) **Legacy of £1,000** - The Chairman explained the position regarding the legacy which had been intended for Cradley Youth Group which had ceased to run for approximately 18 months. KN proposed that the money be "ring fenced" for up to two years and in the meantime the Chairman agreed to discuss with members of Joyce Bibbings family, putting forward the PC's suggestions for use (ie Beavers and Scouts Groups) and try to ascertain their wishes.

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- 4) **Review of Standing Orders** - one suggestion for amendment had been received. It was proposed that a group of three/four Councillors be formed to look at the various Regulations and complete an annual review of these to accommodate the constantly changing Regulations from both HALC and Central Government and put to these forward to full Council for consideration. The Group to consist of WH, CL, AS and BH to be called the "Policy & Procedures Group" with first meeting arranged for 16<sup>th</sup> August at 6pm in the Heritage Room at the Village Hall.
- 5) **Litter pick** - this was deferred until the August meeting.
- 6) **Adoption of Risk Management Statement** - passed to Policy & Procedures Group.

Financial Matters - FB advised the following Accounts had been received for payment

• HMRC - PAYE	£150.00.
• Storridge V/Hall hire fees	£14.00.
• Cradley V/H hire fees	£39.00.

On a proposal by DS seconded by WH and carried, these Accounts were approved for payment and cheques were signed in accordance with the Bank Mandate.

A **Statement of expenditure** out of Grants received in connection with the Parish Council Neighbourhood Development Plan had been circulated to all Councillors for their information prior to the Council meeting.

Reports from various Groups -

- 1) **Footpath, Wildlife & Environment Group** - report circulated to all Councillors prior to meeting. Discussion took place regarding purchase and positioning of dog bins in the Parish to include Chapel Lane recreation area, Finchers Corner, Brookside, Buryfields, Bosbury Road near Pixiefields and at the bottom of Crumpton Hill. It was also proposed to add a bin on the A4103 at Storridge, and agreement to purchase these was to be on Agenda for August meeting.
- 2) **Recreation Group** - Chairman advised meeting had taken place with Frank Hare about children kicking footballs into his garden now that the football pitch had been re-positioned and it was agreed to purchase some netting to be erected to stop this taking place. It was also reported that the stinging nettles on the mound would be removed.
- 3) **Churchyard Committee** - Chairman advised nothing to report.
- 4) **NDP** - TLJ advised the group had considered the various responses, addresses will be removed but named responses will form part of the consultation statement and published on the website. The proposed revised wording on CSNDP5 had been circulated to all Councillors immediately prior to the meeting as it was an important policy and the exact wording needed to be agreed. Comments were sought around the table for this to be adopted to form part of the Plan, ie "***development will be supported where it does not affect the intrinsic natural beauty of the landscape and is necessary to promote the economic and social well-being of the designated area and their communities and enhance the quality of the landscape or biodiversity***". Consultation followed. Nine Councillors were in favour of adopting this new wording (two Councillors abstained from voting and one Councillor voted against the proposal).

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- 5) The second vote was on the complete amended draft which had been circulated to all Councillors six days before the Parish Council meeting to give Councillors adequate opportunity to read it. This was put to the vote with ten Councillors in favour, none against and two abstentions. TLJ agreed to notify David Crofts to amend the document and once Karla Johnson's further comments/views had been obtained, the Plan would go forward to Regulation 16 which contains a formal consultation period for six weeks.

The Chairman opened up the meeting to members of the public who had expressed an interest in the way forward of the NDP and TLJ replied to various queries regarding planning applications which are both inside and outside the settlement boundary and that although Cradley's target for housing had almost been achieved, the Council do have to allow some housing in the future. She added it was hoped the Plan would go to the Inspector before the end of the year, and that it is then up to him how long it takes for the plan to be approved. The Chairman then closed public participation.

- 6) **Small Donation Group** - further documents sent to all Councillors for consideration and it was hoped the Group can be formally finalised at the August PC meeting.
- 7) **Resilience Group** - in the absence of Samantha Roffe BH advised terms of reference had been written and circulated and Newsletter article had sought volunteers to help. It was noted that the school had kindly offered to become an additional "rest centre" in the event of an emergency. A further meeting of the Group would take place shortly.
- 8) **Lengthsman/P3** - documents/reports circulated prior to meeting. GF advised three names had been put forward for the position of Lengthsman, two had since dropped out, but advised that he and AC had interviewed and appointed Jeremy Phillips from Hereford as the Lengthsman for 2016/17. It was confirmed he worked for Balfour Beatty who had given him an excellent reference and were quite happy for him to be appointed as the Lengthsman for Cradley PC. The Chairman and the Clerk signed the Contract for his employment and it was hoped work would commence around the end of the month.

Literature & correspondence received -

- 1) Clerks & Councils, The Clerk & Local Council Review magazines.
- 2) Information Commissioner's Office "Certificate of registration".
- 3) Complaint regarding local footpath from Tom Van Vuren.
- 4) Information Corner from HALC.
- 5) Update from Broadband "Fastershire".
- 6) Letter from Richard Stoddard to all Councillors regarding proposed development at Church Stile Farm and advising that planning application had been lodged.
- 7) Letter from Herefordshire Council seeking development land in various parishes.

Public Question Time - Several members of the public in attendance regarding planning application for land at rear of Butterfields, Bosbury Road and also requesting update on forthcoming NDP.

Newsletter items -

- Possible purchase of several dog bins.
- Defibrillator purchase/installation update.
- New Policy & Procedures group formed to look at statutory obligations.
- Fencing at Chapel Lane recreation area to prevent ball nuisance for F. Hare.
- NDP responses on website by end of week to enable people to see how the document has changed.
- Update on resilience plan.
- Lengthsman appointed.

Councillor reports and items for future Agendas -

Lumbridge Woods – GF explained what is going on and advised regarding the state of the footpaths. Cathy Berkeley the Locality Steward had been advised and she has taken the matter up with the owners. It is hoped the work will be completed and the site returned to its natural state within the next few days.

Items for next Agenda – Purchase of dog bins.

There being no further business, the Chairman declared the meeting closed at 9.45pm.

Next meeting to take place on Tuesday, 9<sup>th</sup> August 2016 in Cradley Village Hall commencing at 7.30pm. There will be a change of date for the September meeting from the 13<sup>th</sup> to the 20<sup>th</sup> September due to the absence of the Clerk.

Signed..... Dated.....

Chairman.